

Publicly Available Information for Organizations Certified to the FSC Controlled Wood Standard (FSC-STD-40-005)¹

Organization Name	M. Bohlke Veneer Corp
FSC COC Certificate Number	SCS-COC-000032

1. Procedure for Filing Complaints

Name of Authorized Representative / Position Responsible	Steve Smith, Log Buyer
Contact Detail (Contact information for person or position responsible for addressing complaints)	ssmith@mbveneer.com
Procedure for filing complaints	<p>Note: The complaint procedure shall indicate the <u>timelines</u> and <u>processing steps</u> when a complaint is received. For further details on complaints procedure, see section 7 in FSC-STD-40-005</p> <p>Complaints related to the FSC Controlled Wood and Due Diligence System will be addressed</p> <ol style="list-style-type: none"> We will acknowledge receipt of complaints; Informing stakeholders of the complaint procedure, and providing an initial response to complainants within a time period of two (2) weeks; Forwarding complaints related to risk designations in the relevant FSC risk assessment to the responsible body (CNRA Complaints will be directed to FSC); Conducting a preliminary assessment to determine whether evidence provided in a complaint is or is not substantial, by assessing the evidence provided against the risk of using material from unacceptable sources; Dialogue with complainants that aims to solve complaints assessed as substantial before further actions are taken; Forwarding substantial complaints to the certification body and relevant FSC National Office for the supply area within two (2) weeks of receipt

¹ This document is meant as guidance only, utilization of templates and guidance documents is no guarantee of conformity with FSC requirements. It is your organization's responsibility to conform to relevant FSC requirements.

of the complaint. Information on the steps to be taken by the organization in order to resolve the complaint, as well as how a precautionary approach will be used, shall be included with the complaint;

g) Employing a precautionary approach towards the continued sourcing of the relevant material while a complaint is pending;

NOTE: This includes a description of how the precautionary approach is employed by the organization when a complaint is active.

NOTE: A complaint is pending if it has been considered to be substantial (according to Clause 7.2 d), and no effective corrective action (according to Clauses 7.2 h) - k) has been taken yet.

h) Implementing a process (e.g. field verification and/or desk verification) to verify a complaint assessed as substantial by the organization, within two (2) months of its receipt;

i) Determining the corrective action to be taken by suppliers and the means to enforce its implementation by a supplier if a complaint has been assessed and verified as substantial. If a corrective action cannot be determined and/or enforced, the relevant material and/or suppliers shall be excluded by the organization;

j) Verifying whether corrective action has been taken by suppliers and whether it is effective;

k) Excluding the relevant material and suppliers from the organization's supply chain if no corrective action is taken;

l) Informing the complainant, the certification body, and the relevant FSC National Office of the results of the complaint and any actions taken towards its resolution, and for maintaining copies of relevant correspondence; and

m) Recording and filing all complaints received and actions taken.

2. Summary of Organization’s Due Diligence System

Information regarding an organization’s due diligence system must be made publically available. This publically available information may be provided within this summary document, or as separate documentation. Please selection an option below.

DDS Summary is provided in a separate Annex. Provide name of document or summary location:

(e.g. <http://www.xxcompany.com/dds> or Annex XXX., written summary of DDS XXX)

DDS summary is provided in this document. Complete sections 3 through 8.

3. Description of the Supply Area(s) and Respective Risk Designation(s)

Description of Supply Area	CW Category	Risk Designation	Type of Risk Assessment	Reference of Risk Assessment
See M. Bohlke FSC Controlled Wood Sourcing Area Risk Assessment Spreadsheet	Category 1	Low Risk	<input checked="" type="checkbox"/> FSC risk assessment	FSC US CNRA V1-0
	Category 2	Low Risk		
	Category 3	Specified Risk	<input type="checkbox"/> Extended Company Risk Assessment ²	
	Category 4	Specified Risk		
	Category 5	Low Risk		

NOTE:

- The description of the supply area should allow the identification of the area with a homogeneous risk designation in the applicable risk assessment for each controlled wood category.
- The risk designation provided in the table is the designation provided by the risk assessment PRIOR to the application of control measures.

Please copy and paste tables to insert more source area(s) as needed.

4. Description of the Supply Chain Risk Assessment and Respective Risk Designation(s)

Supply chain sourcing area / Supply chain actor	Description of Risk Assessment (risk of mixing material with non-eligible inputs in the supply chain/s during transport, processing, and storage)	Risk Level (Low/Specified)
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² If an organization is using an Extended Company Risk Assessment, the ECRA must also be submitted with this public summary.

Log Yards	Log yards pose a low risk of material mixing. During transport, processing, and storage, logs are fully traceable with log tags that have a geo-location. Every log can be fully traced back to the forest of harvest.	Low Risk
Loggers	M Bohlke Loggers are trained on M. Bohlke's requirement that all logs have traceability and legality.	Low Risk
		Choose an item.

5. Control Measures Implemented by the Organization

- Not Applicable - All risk designations from the supply area risk assessments and supply chain risk assessments are low risk. *Skip to section 6.***

Sourcing Area/Supply chain area	Indicator with specified risk	Description of Control measure
KY, NC, TN, VA, AL, GA, WV	HCV-3.1 Species Diversity Central Appalachians CBA	Education and Supplier Outreach
GA, AL	HCV-3.1 Species Diversity Southern Appalachian CBA	Education and Supplier Outreach
AL, KY, NC, GA, LA, MS, SC, TX, FL	HCV3.3 Priority Forest: Native Longleaf Pine Systems	Education and Supplier Outreach
AL, IL, KY, MO, NC, TN, VA, AR,	HCV3.3 Priority Forest: Late Successional Bottomland Hardwoods	Education and Supplier Outreach

GA, LA, MS, SC, TX, FL		
AL, KY, MD, NC, OH, PA, TN, VA, WV, GA	HCV3.3 Priority Forest: Mesophytic Cove Sites	Education and Supplier Outreach
CA, WA, OR	HCV3.3 Rare Ecosystem Old Growth Forest	Education and Supplier Outreach
NC, AL, DE, GA, SC, TX, FL, OR, VA, WA	Category 4 Conversion	Contract

6. Stakeholder Consultation Summary

Not Applicable - The organization did not engage in a formal stakeholder consultation process. *Skip to section 7.*

The areas for which the stakeholder consultation has been conducted (e.g. geo-reference data, state, province, supply unit)	(e.g. geo-reference data, state, province, supply unit)	
Stakeholder engagement date(s):		
Means of Contact, please check all that apply		
<input type="checkbox"/> Face to face meetings <input type="checkbox"/> Personal contacts by phone <input type="checkbox"/> Email, or letter <input type="checkbox"/> Notice published in the national and/or local press	<input type="checkbox"/> Notice published on relevant websites <input type="checkbox"/> Local radio announcements <input type="checkbox"/> Local customary notice boards <input type="checkbox"/> Social media broadcast	
List of the stakeholder groups invited by the organization to participate in the consultation, please check all that apply		
<input type="checkbox"/> Economic interests <input type="checkbox"/> Social interests	<input type="checkbox"/> Experts with expertise in controlled wood categories	

<input type="checkbox"/> Environmental interests	<input type="checkbox"/> Research institutions and universities
<input type="checkbox"/> FSC-accredited certification bodies active in the country	<input type="checkbox"/> FSC regional offices, FSC network partners, registered standard development groups and NRA working groups in the region
<input type="checkbox"/> National and state forest agencies	
Summary of the stakeholder comments received and considerations	
Stakeholder comment	
Consideration	
Stakeholder comment	
Consideration	
The organization's justification for concluding that the material sourced from these areas can be used as controlled material or sold with the FSC Controlled Wood claim	
<p>Note: Comments shall only be published with prior consent from the consulted stakeholder and not associated with stakeholder's personal identifiable information.</p>	

7. Expert Engagement Summary

Not Applicable - The organization did not engage experts in the development of control measures. *Skip to section 8.*

Expert A	
Qualification	Andrew J. Ramirez, FSC Controlled Wood Senior Lead Auditor and Consultant
Scope of Service	Development of FSC Controlled Due Diligence Program and Educational Material

Expert B	
Qualification	
Scope of Service	

NOTE: For individual experts this includes the experts' qualifications and the scope of their services. The personal identifiable information such as names of experts, their license/registration numbers (if applicable) shall only be included with given consent from experts. For publicly available expertise, the specific sources of information shall be cited.
 Note: Please copy and paste additional tables as needed.

8. Field Verification Summary

Not Applicable - The organization did not conduct field verification as a control measure.

Findings from field verification	
Steps taken by the organization to address identified non-conformities	

Findings from field verification	
Steps taken by the organization to address identified non-conformities	

Note: Please copy and paste additional tables as needed.

The confidential nature of the information may be determined by the legislation that the organization must comply with. Commercially sensitive information, and the names of individual landholders, shall be treated as confidential information.	
<input type="checkbox"/> Not Applicable - The organization has not excluded confidential information.	
The organization's justification for the exclusion of confidential information.	